

## Tailoring your resume to industry standards

In this section, we will guide you through three essential components of tailoring your resume: industry jargon, highlighting relevant experience, and emphasizing quantifiable achievements.

## Highlight relevant experience

Showcasing your leadership skills is vital. Highlight experiences where you have led teams, managed budgets, or played a critical role in decision-making processes.

By demonstrating your ability to drive projects forward and make strategic contributions, you will position yourself as a valuable asset to construction companies.





### Industry jargon

It almost goes without saying, but utilizing industry-specific terminology is key to demonstrating your understanding of both the sector and the organization you're interviewing with.

Incorporating relevant jargon showcases your familiarity with industry practices and establishes your expertise. Being comfortable in speaking to others will ensure you can convey your industry knowledge and instantly resonate with potential employers.

#### **Quantifiable Achievements**

To further strengthen your resume, use quantifiable achievements to showcase the impact of your contributions.

Include metrics such as completed projects, cost savings, or revenue growth to provide concrete evidence of your capabilities. By quantifying your achievements, you demonstrate your ability to deliver tangible results, which is highly valued in the construction industry.

## Leveraging Imperium Global's resume tips for executives

We recognize the significance of a well-crafted executive resume.

Our expert consultants are always on-hand to provide you with
personalized guidance and support to help you navigate the
intricacies of crafting a winning resume.

### Personalized guidance

Your point of contact will work closely with you to refine your existing resume, providing personalized guidance tailored to your unique executive profile.

We understand that every executive has distinct strengths and achievements, and we aim to showcase those effectively in your resume. Through customized advice, we will help you uncover your competitive advantages and position you as a standout candidate in the construction industry.

# Building a strong professional network

In today's competitive industry, building a strong professional network is essential for career growth and success. This chapter emphasizes the significance of forging connections and provides valuable tips for expanding your industry contacts.

## The importance of networking in the industry

Networking plays a pivotal role in the industry, where many high-level positions are filled through referrals and recommendations.

### Relationships drive opportunities

In the industry, relationships are key to accessing lucrative opportunities.

By establishing a strong network, you position yourself to be top-of-mind when influential decision-makers seek qualified candidates. By nurturing connections and engaging in meaningful conversations, you increase your chances of being considered for high-level positions that may not even be publicly advertised.

Building and maintaining relationships within the industry is a strategic move that can accelerate your career progression.

#### Access to market insights

Industry peers can offer valuable insights into current trends, upcoming projects, and emerging technologies within the construction industry.

By connecting with professionals who possess deep industry knowledge, you gain access to a wealth of market intelligence that can shape your business strategies and decision-making.

Networking not only expands your circle of influence but also broadens your understanding of the industry landscape, giving you a competitive edge in the market.

#### Peer support and learning

Networking provides a platform for sharing experiences, challenges, and solutions with like-minded professionals. You should be engaging with peers who have faced similar hurdles in their careers; to learn from their experiences and gain fresh perspectives on overcoming obstacles.

The industry is constantly evolving, and networking allows you to stay abreast of industry developments, learn from others' successes and failures, and continuously improve your own skills and knowledge base.

## Tips for expanding your industry contacts

Expanding your industry contacts requires a proactive approach.

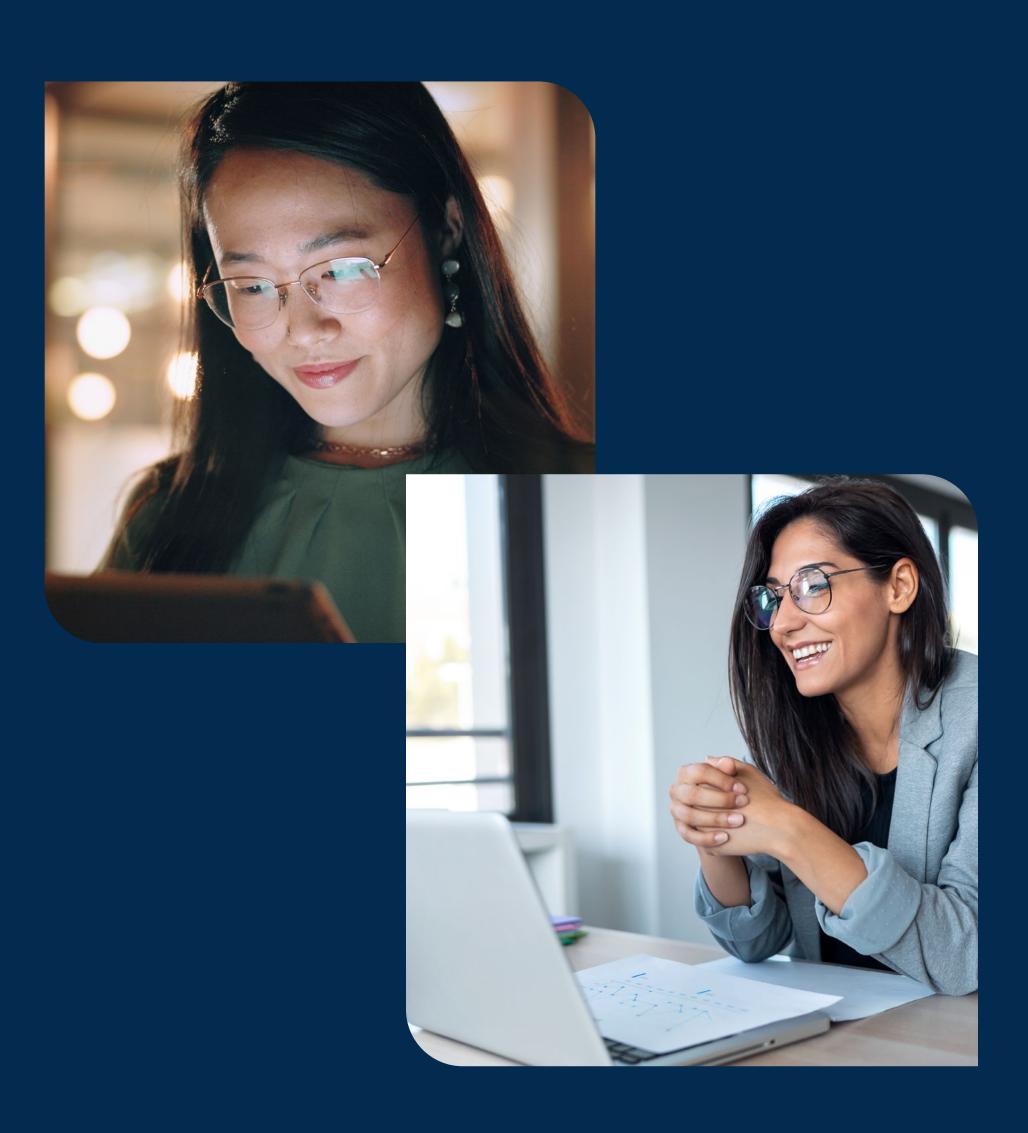
Here are some effective strategies to help you grow your network within the industry:

#### **Attend industry events**

Participating in construction trade shows, conferences, and seminars provides unparalleled opportunities to connect with industry professionals.

These events bring together thought leaders, executives, and decision-makers, offering a prime setting for networking. Take advantage of networking sessions, workshops, and panel discussions to engage with industry influencers, build relationships, and expand your network.





### Online networking

Online platforms, particularly LinkedIn, offer a powerful tool for connecting with executives, companies, and industry groups.

Leverage these platforms to showcase your expertise, engage in industry-specific discussions, and establish connections with key players in the field. Actively participate in relevant LinkedIn groups, share valuable content, and engage in meaningful conversations to enhance your online presence and expand your network.

#### **Local associations**

Joining associations in your region provides an excellent opportunity to network with professionals in your local community.

These associations often host events, workshops, and networking gatherings tailored to the construction industry. By actively participating, you can build relationships with local industry leaders, broaden your professional network, and gain insights into local market dynamics.

#### Leverage Imperium Global's resources

Our team offers a comprehensive range of resources and connections to assist you in expanding your industry contacts.

We can utilize our industry-specific databases and already established networks to help you identify and reach out to key players. By leveraging our expertise, we can introduce you to influential professionals and decision-makers.

Now is the perfect time to start cultivating relationships with industry peers. You can tap into a vast network of professionals who can vouch for your skills, recommend you for relevant roles, and provide valuable insights and guidance.

By leveraging the power of networking, you can build a network of trusted contacts, which will be crucial for long-term success in the construction industry. Use our tips, take advantage of our resources, and position yourself as a prominent figure within the industry.

Expanding your network will propel your career forward - that's a fact.



#### An example resume

Here's an example of a resume that we think hits the mark.

Though succinct, it's clear to read and all the candidate's achievements and responsibilities are clearly marked out.

Management, planning, cost tracking and more are all key responsibilities we'd want to see from a top-tier C-suite level candidate. Take a look:

#### NAME

Telephone Number Email Address

#### **EDUCATION**

#### University Attended & Date

Bachelor of Sciences in Construction Management Engineering Technology

#### **EXPERIENCE**

Field Engineer II, Company Name, Date-Current

- Cost tracking and forecasting.
- Change order management and tracking
- Subcontractor management

#### Project Estimator, Company Name, Dates Worked

- Project estimation for tenant improvements
- Remodels/renovation ground up on commercial, retail, hospital, education, and both private and public projects.

#### Engineer II, Company Name, Dates Worked

- Supported construction activities by planning, organizing and implementing the following functions: project controls system, engineering interface, subcontracts and materials management, purchasing and scheduling.
- Assisted project management in expediting material deliveries, estimating and processing change orders, preparing monthly billings and preparing shop drawings.

#### Property Manager, Family-Owned Property, Dates Worked

- Screen potential residents prior to leasing property.
- Facilitate the maintenance of the property by performing repairs and upkeep or utilizing outside vendors.
- Prepare financial records for submission to the owner.

